



ERIC GARCETTI
MAYOR

August 29, 2022

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Allison Buchner to the West Los Angeles Area Planning Commission for the term ending June 30, 2024. Ms. Buchner will fill the vacancy created by Alexis Laing, who has resigned.

I certify that in my opinion Ms. Buchner is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Allison Buchner
Commission: West Los Angeles Area Planning Commission
End of Term: 6/30/2024

Appointee Information

1. **Race:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 11 - West LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Innovation and Performance Commission
6. **Highest level of education completed:** J.D., Pepperdine University School of Law
7. **Occupation/profession:** Partner, Kirkland & Ellis LLP
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Margulies, Esther	West LA	11	Latina	F	30-Jun-25
Yellin, Adele	West LA	5	Caucasian	F	30-Jun-23
Sandifer, April	West LA	11	African American	F	30-Jun-22
Vacant					30-Jun-24
Waltz Morocco, Lisa	West LA	5	Caucasian	F	30-Jun-26



Allison Buchner is a litigation and intellectual property partner whose practice includes unfair competition, false advertising, trademark, copyright, trade secrets and patent matters before federal and state courts nationwide. Allison has represented clients in litigation brought by consumers, competitors, and regulators. She has provided advice regarding intellectual property and advertising best practices to companies in a variety of industries, including computer hardware and software, media and television, food manufacturers and distributors, personal care and consumer goods, medical devices, apparel manufacturers, and ecommerce. She has also advised internet-based businesses on myriad issues, including consumer protection laws, intellectual property issues, and data privacy/security.

Allison also served as the General Counsel for Dollar Shave Club, where she was responsible for managing the company's legal, regulatory and compliance functions across all substantive areas. During that time, she helped lead the company through its acquisition by Unilever. She brings her experience as a General Counsel to her law firm practice, offering pragmatic, strategic, and business-minded approaches to legal issues and finding creative solutions to balance the need for compliance and risk management against her clients' business goals.

In 2016, Allison was included in the *Los Angeles Business Journal* as a "Rising Star" in the in-house counsel category and she was nominated again in 2018 as a "Leader in the Law" amongst in-house lawyers. In 2018, she was appointed by the Mayor as a Commissioner for the City of Los Angeles's Innovation and Performance Commission. Finally, Allison serves on the Boards of Directors for two non-profit organizations: the Disability Rights Legal Center and *WishForward*.

Membership and Affiliations

- Chapter Leader, ChIPs Network (Los Angeles Chapter)
- Los Angeles Intellectual Property Law Association
- International Trademark Association
- Association of Business Trial Lawyers
- Founding Member & Steering Committee Member, TechGC (2016–2019)
- National Association of Women Lawyers

Courts

- United States District Court for the Central District of California
- United States District Court for the Southern District of California
- United States District Court for the Northern District of California
- United States Court of Appeals for the Ninth Circuit
- United States Court of Appeals for the Federal Circuit

Education

- Pepperdine University School of Law J.D. *magna cum laude*, 2007
Dean's Scholar
Beck-Pfann Memorial Scholar
Pepperdine Law Review, Staff Member (2005–2006); Symposium Editor (2006–2007)
- University of Missouri-St. Louis, M.A., *summa cum laude*, 2004
E. Desmond Lee Scholar
- Pierre Laclede Honors College at the University of Missouri-St., Louis B.S., *summa cum laude* 2002



August 29, 2022

Dear Ms. Buchner:

I am pleased to inform you that I hereby appoint you to the West Los Angeles Area Planning Commission for the term ending June 30, 2024. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Ms. Allison Buchner
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As part of the City Council confirmation process, meetings will be offered to Mike Bonin, your Councilmember, and Councilmember Marqueece Harris-Dawson, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending from the end of the signature.

ERIC GARCETTI
Mayor

EG:tga

Attachment I
Ms. Allison Buchner
August 29, 2022

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Mike Bonin

_____ Councilmember Marqueece Harris-Dawson, Chair of the Council Committee considering your nomination